**Church: Atherington Assessor: Rev Tracey Doyle Date: 16/12/2021**

|  |  |  |  |
| --- | --- | --- | --- |
| **Area of Focus/Risk** | **Controls required** | **Person responsible** | **Additional information** |
|  |  |  |  |
| **General** | The capacity of the building will be set at 100 | Rev Tracey and Margaret Maidlow |  |
|  | Church buildings will be ventilated before use for any activity | Rev T and MM |  |
|  | Frequently touched surfaces (eg door handles) will be sanitised before and after use | MM |  |
|  | Track and trace QR codes to remain available. | MM |  |
|  | This risk assessment and its main points will be shared via the mission community website and weekly email. | Rev Gary, Rev T, MM |  |
|  |  |  |  |
| **Public Worship (general)** | People to be asked to wear masks at all times. | Rev T and MM |  |
|  | Church to be ventilated before the service and when possible during the service | MM |  |
|  | Hand sanitiser to be available on entry to church | MM |  |
|  |  |  |  |
| **Public worship:** |  |  |  |
| Singing | People will be encouraged to wear masks when singing indoors. | Rev T and MM |  |
| Sharing the Peace | The peace will be shared by smiling and waving; socially distanced. | Rev T and MM |  |
| Communion | Wine will be offered at communion by the priest dropping wine on the communion wafer.  People will receive communion stood at the altar rail 2m apart. | Rev T |  |
| Refreshments | Refreshments may be served. Those serving refreshments must wear a mask and hand sanitise whilst doing so. It may be necessary to take refreshments to those seated on the left side of church if they do not wish to mingle with others. | MM and those who serve refreshments |  |
| The Collection | A plate will be placed at the back of church in which people can put their collection. Treasurers and wardens will either isolate the collection for 48 hours before counting or use care and hand sanitise | MM and David Large |  |
|  |  |  |  |
| Baptisms, Weddings and Funerals | Will follow the guidance for Sunday services. | Rev T and MM |  |
|  | Families will be told of this guidance in advance of the service | Rev T |  |
|  |  |  |  |
| Other events in church | Will follow general guidelines and will ensure that space and provision is made for those who wish to wear masks and socially distance. | Rev T and MM |  |
|  |  |  |  |
| Opening of the church for private prayer/visitors | Recognising that the church is only ever visited infrequently, the church will be left open to the general public; days and times as advertised on the mission community website. Doorhandles will be cleaned on opening and closing of the building. Hand sanitiser will be available. | MM |  |
|  |  |  |  |
| Other events not in church | Must be agreed with the wardens and focal minister who will ensure that the event is being run in a safe way. | Rev T and MM |  |
|  |  |  |  |
| Bell ringing | Bells may be rung. Towers should be ventilated before and after ringing. Hand sanitiser used. Ringers must wear masks. | MM and bellringers |  |
|  |  |  |  |
| Other | Soft furnishings may be returned to church (eg cushions and kneelers) | MM |  |